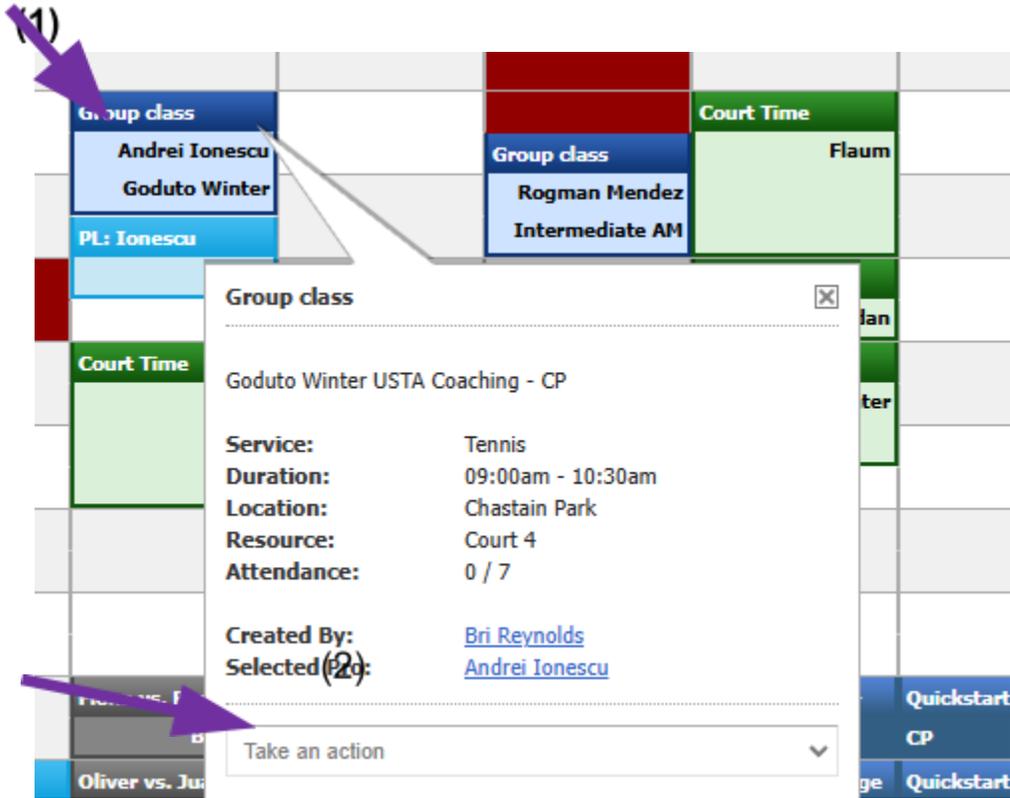
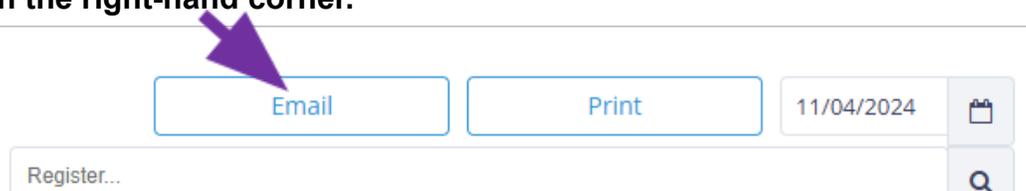


# How to Send out an Email Blast to a Specific Class

1. Select the Class (1) then select Take an Action (2), then select Roster.



2. Select Email in the right-hand corner.



3. Choose your target audience, such as "Registered," and uncheck all other options. If you want to email those who have not signed up, keep all options selected. Then select email.



4. Select export: Email.



5. Enter in the subject (1) and body of the email (2).

