How to Send out an Email Blast to a Specific Class

1. Select the Class (1) then select Take an Action (2), then select Roster.

(1)								
	Group class				Court Time			
	Andrei Ionescu			Group class	Flaum		um	
	Goduto \	Winter		Rogman Mendez				
	PL: Ionescu			Intermediate AM				
		Group class				×	lan	
	Court Time	Goduto Winter USTA C	oac	hing - CP			ter	
		Service:	Т	ennis				
		Duration:	0	9:00am - 10:30am				
		Location:	C	hastain Park				
		Resource:	C	ourt 4				
		Attendance:	0	/7				
		Created By:	В	ri Reynolds				
		Selected (20:	A	ndrei Ionescu				
	Frank 198. F							Quickstart
		Take an action				~		СР
	Oliver vs. Ju						ge	Quickstart

2. Select Email in the right-hand corner.



3. Choose your target audience, such as "Registered," and uncheck all other options. If you want to email those who have not signed up, keep all options selected. Then select email.



4. Select export: Email.



5. Enter in the subject (1) and body of the email (2).

COMMUNICATION CENTER COMPOSE NEW									
Compose New	Hessage History 🙀 Mailing Lists 📳 Mana	Hanage Templates							
		Use a Template I	Save message as a template						
MESSAGE PARAMETERS	FROM: ginaw@agapetennisacademy.com	(1)							
Email	Molly Clayton × Renatta Goduto × Michele	olly Clayton x Renatta Goduto x Michele Ingram x Annie Jennings x Xiurong Kao x Ann Keenum x Cara Welin x							
	SUBJECT: Notification Lock								
	Screen Content: Holification full Content (Visible in APP Hotification Center Only)	8	end Later Send						
Source 🖶 D 🗟 🗎 🐰	6 @ @ @ @ ♦ → Q \$; # <i>I</i> , @ @	e g o e e e e e							
Novier + Format + Fornt + Size + A+ O+ X II ? Placehol+									